

**United States Court of Appeals
for the Seventh Circuit**

219 South Dearborn Street
Chicago, Illinois 60604

**JUDICIAL CLERKSHIP ANNOUNCEMENT - OFFICE OF STAFF LAW CLERKS
POSITIONS AVAILABLE – FALL 2005**

The United States Court of Appeals for the Seventh Circuit will accept applications **beginning September 7, 2004** for the position of staff law clerk for a two-year term starting in August 2005.

Staff law clerks work in a highly collegial environment with other recent law school graduates and lawyers coming from judicial clerkships or private practice, as well as with more experienced supervisory attorneys. Staff law clerks learn a wide variety of substantive and practical lawyering skills through discussions with the judges and other staff law clerks. A structured writing program provides review and evaluation of written work.

Staff law clerks work directly with all of the judges of the court, assisting them in the research and disposition of appeals in much the same way as the judges' personal law clerks. Principal tasks include drafting bench memoranda and proposed orders concerning various areas of federal law, but staff law clerks regularly perform other duties unique to the office, such as orally presenting substantive motions to individual judges. In some instances, staff law clerks assist individual judges with their own chambers' caseload.

Several staff law clerks work in a motions group that reviews all substantive motions filed in pending appeals. The motions attorneys research these motions and recommend dispositions for panels of judges. Motions attorneys also draft bench memoranda and proposed orders for the judges.

Applicants must have excellent academic credentials and possess superior analytical, research, and writing skills. Law review or moot court experience is preferred. To apply, please submit a cover letter, resume, law school transcript, two unedited writing samples, and two letters of recommendation. Please address cover letters to Julie Fenton, Senior Staff Attorney, 219 S. Dearborn St., Chicago, Illinois 60604.

The Court of Appeals is committed to equal opportunity for all applicants.